



# Ask me 4 coffee Limited

## Barista training specialists Barista short course enrolment form

Please complete and then fax, mail or e-mail to us. Details at bottom on page 2 of form

### Your details...

Surname: \_\_\_\_\_ First name: \_\_\_\_\_

Address: \_\_\_\_\_

E mail: \_\_\_\_\_ Mobile Ph: \_\_\_\_\_

**The Ministry of Education requests this information for statistic purposes:** (please tick appropriate boxes)

**Sex:**  Male  Female

**Age:**  13 years  14 years  15 years  16-19 years  20+

**Ethnicity:**  Maori  Pacific Is.  Asian  European  Other

**Are you a permanent New Zealand Resident?**  Yes  No

### Course details...

Date of course	Course name	Number of participants	Course cost per person
	<b>The Award in barista skills</b>		<b>NZ\$ 400.00</b>

### Payment options

**Option 1: Direct transfer**

Account name: Ask me 4 coffee LTD  
 Bank: Westpac  
 Account No.: 03 0255 0297088 001  
 Reference: Please enter your full name & the code of the course  
 (for codes refer to the website)

**Option 2: Cash or EFTPOS  
No credit card**

**Ask me 4 coffee training facilities**  
115A Abbotts Way, Remuera

**Option 3: Cheque**

Cheque payable to: Ask me 4 coffee LTD  
 Contact details: Please give full name & contact details on back of cheque  
 Post to: Ask me 4 coffee Ltd, PO Box 68354 Newton, Ackl 1145

A deposit of NZ\$ 100.00 must be made to secure a space and confirm your booking. The remaining fee for the course must be made latest 5 days to the course commencing or by cash on the day of the course with prior special arrangement.

Payments made by cheque must be posted to the above address, accompanied with your enrolment form. A Gst receipt will be send automatically once payment has been received.

**Course fees already include a NZ\$ 10.00 non refundable administration fee.**

Withdrawal and Refund Policy

Should you have to withdraw from the course we require a minimum of 48 hours notice to be able to give full refund of course costs, light of NZ\$ 10.00admin fee.

Please note that we will only refund 50% of the course cost if less than the required time of notice\* has been given to cover our cost. No refund will be given once the course has commenced and no notice had been given.

**PRIVACY ACT 1993:** I / we here by acknowledge and authorize Ask me 4 coffee LTD to collect, store, use and disclose the information provided on this form (which is correct and accurate) for the purpose of enrolment.

**Your Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Guardian Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

If under 16 years of Age

<b>Have you ever enrolled with us before?</b>	<input type="checkbox"/>	<b>Yes</b>	<input type="checkbox"/>	<b>No</b>
<b>How did you hear about us?</b>	_____			
<b>What other courses would you be interested in?</b>	_____			

**Ask me 4 coffee LTD**

115a Abbotts Way, Remuera, Auckland, NZ  
Phone: 09 5292409

Fax: 09 5292418

PO Box 68354 Newton, Auckland 1145, NZ  
Email: nadin@askme4coffee.co.nz

**www.barista-training.co.nz**